

COBA LEADERSHIP TEAM MINUTES

February 12, 2018

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Valerie Muehsam and Joey Robertson.

1. Approval of Minutes. The minutes were modified and approved.
2. AACSB.
 - a. SA/PA/SP/IP Standards. The Dean asked the Leadership Team to think about what activities should be included in each category in order for faculty to maintain academic qualifications.
 - b. AoL. Dr. Jesswein gave an update on MATs and GATs. The Dean will meet with each GAT to let them know his expectations. The Dean would like data to be collected by March/April and then analyzed. This semester's cycle of AoL will need to be completed by the end of the semester.
 - c. Deans' meeting summary.
 - i. Student Learning. The Dean attended a presentation on the physiology of the brain and short-term memory. The Dean suggested that maybe one of the presentations organized by the Teaching Effectiveness Committees should address strategies to keep students engaged.
 - ii. Quality IC's. There was a discussion on quality intellectual contributions. Most universities have groupings of journals that are preferred and those that are on the blacklist. Faculty should not be publishing in journals on the blacklist.
3. SAM Center. Ann Theodori is the new director of the Sam Center. They are creating teams for each college. COBA will have its own team. There will be advisement training available for those that advise and lift blocks. Registration for summer and fall 2018 will be held after the drop date this semester.
4. SWOT/Strategic plan. Dr. Sherrill will give a presentation to the faculty on the results of the SWOT Analysis.
 - a. Goals. The Dean asked the Leadership Team to think about possible goals for the college's next strategic plan. The college will gather input from the faculty and staff.
 - b. Short-term action items. The Dean asked the Leadership Team to think about short-term action items.
 - c. Long-term action items. The Dean asked the Leadership Team to think about long-term action items.
 - d. Soft skills. Dean will send out a reminder to the faculty to complete the soft skills matrix. Only 25% of faculty have responded to date.
5. Budget.
 - a. Summer Research Grants. Will be discussed at a future meeting.
 - b. Five-year plan. Will be discussed at a future meeting.
6. CAD Items.
 - a. Q-drops. The Coordinating Board changed the maximum number of allowed q-drops from six to seven. SHSU increased the maximum allowed for q-drops from five to six. The Dean will ask Dr. Eglsaer why the maximum for SHSU is not the same as the state.
 - b. EAB. The University has bought this database to aid in scheduling. The Dean will send a link to the Leadership Team if they want to set up a user ID and password in order to use EAB.